



Chairman Bob Campbell
Sam Abed
Rocky Chavez
Carl Hilliard
Bill Horn
Chris Orlando
Mark Packard
Dave Roberts
Jerome Stocks

AGENDA

Matthew Tucker, Executive Director
C. Michael Cowett, General Counsel

MONITORING COMMITTEE

Chairman Dave Roberts, Rocky Chavez, Carl Hilliard, Bill Horn
Staff Committee Liaison: Richard Hannasch

Thursday, June 4, 2009 - 8:30 AM
311 South Tremont Street, Oceanside, California

1. Open Meeting
2. Changes to the Agenda
3. Contract Award for 14 Cutaway Buses Plus 32 Options for LIFT Paratransit Service
4. Extend Contract with ADARide for Web-based Paratransit Certification
5. Contract Award for Armored Transport Services
6. MOU with SANDAG for Construction of the Santa Margarita Bridge Replacement and Second Track Project
7. San Dieguito River Restoration Project – Railroad Bridge Retrofit Design Services, Del Mar: Update (to be provided under separate cover)
8. Monthly Revenue Service Performance Report
9. Quarterly Financial Report for Nine Months Ended March 31, 2009 (Attachment 9A)
10. Other Matters
11. Public Comment
12. Next Meeting: Thursday, **July 2, 2009**, 8:30 a.m., 311 South Tremont, Oceanside, CA
13. Adjournment

For individuals with disabilities, we will provide assistive services. To obtain such services or copies of documents in an alternate format, please call or write, a minimum of 72 hours prior to the event, to request these needed reasonable modifications. We will make every attempt to accommodate requests that do not give 72 hour notice. Please contact our Clerk of the Board at (760) 967-2808.

Persons with hearing impairment please use the California Relay Service (CRS): 800-735-2929 using TTY; 800-735-2922 using voice; 800-735-0373 for CRS Customer Service; 800-855-3000 for Spanish.

Any writings or documents provided to a majority of the members of the NCTD Board of Directors regarding any item on this agenda will be made available for public inspection in the department of the Clerk of the Board located at 810 Mission Avenue, Oceanside, CA 92054, during normal business hours.



STAFF REPORT TO THE MONITORING COMMITTEE

Agenda Item # 3

TITLE: CONTRACT AWARD FOR 14 CUTAWAY BUSES PLUS 32 OPTIONS FOR LIFT PARATRANSIT SERVICE

Time Sensitive [X] Consent [X]

STAFF RECOMMENDATION:

Award a contract to Creative Bus Sales Inc. for 14 El Dorado Aerotech 22' cutaway buses and authorize the Executive Director to exercise any of the option quantities during the five-year contract period, subject to availability of approved funding.

BACKGROUND INFORMATION:

At this time, there are 34 vehicles in the LIFT paratransit fleet. Five vehicles are sedans purchased in 2007; of the remaining 29 vehicles, 20 of them have over 150,000 miles and are over five years old. For the type of paratransit vehicles used in the NCTD fleet, federal and state grant programs estimate the end of useful life to be 150,000 miles or five years. This request is to replace aging vehicles.

An RFP was issued for the purchase of 14 paratransit vehicles with an option to purchase up to 32 additional vehicles over the five-year contract period. This will accommodate the six-year replacement schedule for paratransit vehicles. Based on a contract award in June, delivery of the initial 14 buses is estimated to be between September and December 2009.

The evaluation panel scored the proposals. The RFP evaluation criteria included: unacceptable exceptions, conditions, reservations and understandings; technical proposal; qualifications and resources. The final rankings, scores and evaluated base vehicle costs are:

1.	El Dorado	99 points	\$62,000.00 each
2.	Starcraft	96 points	\$61,990.00 each
3.	Elkhart Coach	96 points	\$64,262.86 each
4.	Goshen Coach	95 points	\$66,811.00 each
5.	Champion Coach	94 points	\$65,644.00 each

As a result of the evaluation process, Creative Bus Sales offer for El Dorado vehicles was determined to be the highest rated response from a responsible firm and staff recommends the award on the basis of best value to the District. In addition to the base vehicle cost, tax, license and fees will be added.

ATTACHMENT None

FISCAL IMPACT: The total cost, including tax, license and fees for 46 buses over a five-year period would be approximately \$ 3,121,258. For the initial purchase of 14 vehicles, sufficient funds have been budgeted and are available in capital project budgets. The balance of the 32 option buses will be purchased, if approved, as funding becomes available in future capital project budgets.

**COMMITTEE
REVIEW:**
6/04/09

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**STAFF REPORT TO THE
MONITORING COMMITTEE**

**Agenda Item #
4**

**TITLE: EXTEND CONTRACT WITH ADARIDE FOR WEB-BASED
PARATRANSIT CERTIFICATION**

Time Sensitive Consent

**STAFF RECOMMENDATION: Authorize the Executive Director to extend the contract with
ADARide.com to June 30, 2013.**

BACKGROUND INFORMATION: In December 2005, the NCTD Board approved a contract to perform assessments of persons applying for ADA paratransit certification. The contract was scheduled to terminate on June 30, 2009, with an estimated contract cost of \$178,200 for the 3 ½ year contract period.

In 2008, MTS conducted a competitive procurement and also awarded a contract to ADARide.com for ADA paratransit certifications. The contract with MTS also allowed for the MTS-negotiated rates to be offered to NCTD. Accordingly, NCTD issued a Supplemental Agreement effective July 1, 2008 to the ADARide.com contract and changed the rates to the lower MTS rates effective through June 30, 2009. This item requests an extension of the existing contract to June 30, 2013, to take full advantage of the multi-year lower rate structure available to NCTD through the MTS procurement.

The cost of the proposed contract extension is significantly lower than the original contract amount approved in December 2005. The previous contract amount was \$178,200 for a period of 3 ½ years and included the contractor performing in-person assessments on about half of the applicants, with NCTD staff performing assessments of the remaining applications. The proposed contract extension is valued at \$177,472 for four years, and includes the contractor performing all of the assessments. The average cost per evaluation for the previous contract was \$80; the new average cost is \$35. The proposed extension also incorporates the terms and conditions negotiated by MTS for the service.

ATTACHMENT: None

FISCAL IMPACT: The cost for the four-year contract for the period July 1, 2009 to June 30, 2013 is estimated to be \$177,472. The FY 2010 budget includes \$45,000 for the ADARide contract.

**COMMITTEE
REVIEW:**
6/04/09

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**STAFF REPORT TO THE
MONITORING COMMITTEE**

**Agenda Item #
5**

TITLE: CONTRACT AWARD FOR ARMORED TRANSPORT SERVICES

Time Sensitive Consent

**STAFF
RECOMMENDATION:**

Authorize the Executive Director to award a five-year contract for armored transport service to Sectran Security, Inc.

**BACKGROUND
INFORMATION:**

In April 2001, the Board awarded a five-year contract for secured transport service for fare revenue collection, revenue counting, and deposit to NCTD's bank for bus and rail passenger fares. The total value of the contract was \$821,428. This contract was extended in April 2006 for two years and in April 2008 for one year, bringing the total contract value to \$1,368,178. The contract expires on June 30, 2009.

The contracted services include:

- 1) Pickup, transport, count, and deposit to bank of farebox revenue from the West and East Division Maintenance facilities.
- 2) Pickup, transport, count and deposit to bank of farebox revenue from the four Transit Center locations, and delivery of small currency change funds to the Transit Centers.
- 3) TVM collection services for 18 COASTER TVM's and 32 SPRINTER TVM's including delivery of coin, processing of currency vaults and coin hoppers, deposits to bank, and maintenance and administration of coin inventory at contractor's facility.

An Invitation for Bids (IFB) was advertised on March 25, 2009 for a five-year contract. A bid opening was held on April 22, 2009 and two bids were received, one from Sectran Security and one from Dunbar Armored.

Each bidder provided unit service rates for each type of service event defined in the IFB. Sectran Security was the lowest responsive, responsible bidder for this procurement, with a low bid of \$214,871.64 for year one.

There is no increase in unit service rates for year two of the proposed contract. A maximum annual 4% Consumer Price Increase in unit service rates is assumed for years three through five but is limited to actual San Diego CPI for those years. The total estimated cost of the five-year contract is \$1,127,319 based on the estimated service activity.

ATTACHMENT: None

FISCAL IMPACT: FY 2010 \$214,872
FY 2011 \$214,872
FY 2012 \$223,467
FY 2013 \$232,406
FY 2014 \$241,702

The proposed FY 2010 budget includes sufficient funds for armored transport service. Future budgets will be programmed with sufficient funds for this annual service.

**COMMITTEE
REVIEW:**
6/04/09

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STAFF REPORT TO THE MONITORING COMMITTEE

Agenda Item # 6

TITLE: MEMORANDUM OF UNDERSTANDING WITH THE SAN DIEGO ASSOCIATION OF GOVERNMENTS FOR CONSTRUCTION OF THE SANTA MARGARITA BRIDGE REPLACEMENT AND SECOND TRACK PROJECT

Time Sensitive [X] Consent [X]

STAFF RECOMMENDATION:

Authorize the Executive Director to execute an Addendum to the Memorandum of Understanding (MOU) with the San Diego Association of Governments (SANDAG) for construction of the Santa Margarita River Bridge Replacement and Second Track Project.

BACKGROUND INFORMATION:

The Santa Margarita River Bridge Replacement and Second Track project will replace one of NCTD's oldest railroad bridges and will add a new double-track segment connecting the COASTER's Stuart Mesa Maintenance Facility on Camp Pendleton with another double-track segment just north of the San Luis Rey River in Oceanside. This is a significant project both in terms of bridge replacement and capacity expansion because this critical link is heavily used by all COASTER and METROLINK trains departing the yard in the morning as well as Amtrak and BNSF through-trains. The aging bridge dates to 1919 and is 711 feet in length. The length of the new double-track created by this project is 0.8 miles. Combined with the sections on either end of the project, the new double-track section will be 4.5 miles in length, a major operational improvement.



Santa Margarita River Bridge – steel thru-truss and deck girder portion

The project has been under development for several years. The design originally began under NCTD. However, as a result of SB1703, SANDAG is completing the design of the project and will be responsible for managing the construction of this project. The project is funded with a combination of State Transportation Improvement Program (STIP) monies and Prop 1B State grants. The total project cost is estimated at \$40 million, including engineering, environmental, construction, and construction management/inspection costs.

Following passage of SB 1703, SANDAG and the transit agencies executed a Master Memorandum of Understanding outlining the relationship between the agencies for large regional projects constructed by one agency for another. For each new project, an Addendum is created, spelling out the specifics regarding design, procurement, and construction of the project in question. In order to move the Santa Margarita project forward, a draft Addendum to the MOU has been developed which addresses such items as safety, operations coordination, design standards and review, cost reimbursement to NCTD for staff time and construction/operations support, responsibilities of each agency, indemnification, and various other terms and conditions.

Staff will bring Purchase Order awards for reimbursed construction support to the Board as necessary once the amounts of those services are known.

ATTACHMENT: None

FISCAL IMPACT: No net fiscal impact during construction or in the first five years following construction. NCTD's support costs are to be fully funded by the capital project budget for the Santa Margarita River Bridge Replacement Project, under SANDAG's management, and will be reimbursed by SANDAG pursuant to the terms of the MOU Addendum. Following construction, SANDAG has agreed to budget for the first five years of environmental monitoring, mitigation, and reporting required by the permits. After that period, the project would become NCTD's and NCTD would be subject to any continuing environmental requirements. At this time, it is believed most environmental requirements will be satisfied during the first five years. NCTD would also be subject to on-going maintenance costs upon completion of project construction.

**COMMITTEE
REVIEW:
06/04/09**

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**Key Staff Contact: Mitch Alderman, Chief Rail Engineer
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**STAFF REPORT TO THE
MONITORING COMMITTEE**

TITLE: MONTHLY REVENUE SERVICE PERFORMANCE REPORT

Time Sensitive Consent

**STAFF
RECOMMENDATION:**

Receive the Monthly Revenue Service Performance Report as an information item.

**BACKGROUND
INFORMATION:**

The Monthly Revenue Service Report provides an overview of the performance of NCTD's four transit modes: BREEZE fixed-route bus service; LIFT ADA Paratransit service for persons with disabilities; COASTER commuter rail service; and SPRINTER light rail service.

Staff will provide a presentation on ridership and key performance indicators for April 2009 at the Committee meeting.

ATTACHMENT: None

FISCAL IMPACT: Not applicable

STAFF CONTACT:

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**STAFF REPORT TO THE
MONITORING COMMITTEE**

**Agenda Item #
9**

**TITLE: QUARTERLY FINANCIAL REPORT FOR NINE MONTHS ENDED
MARCH 31, 2009**

Time Sensitive

Consent

**STAFF
RECOMMENDATION:** Receive the Quarterly Financial Report for the nine months ended
March 31, 2009.

**BACKGROUND
INFORMATION:** The Quarterly Financial Report provides information on NCTD's financial position, as well as an overview of budgeted and actual revenues and expenses through the three quarters of the fiscal year ended March 31, 2009. It should be noted that quarterly financial reports are un-audited and are for internal use only.

ATTACHMENT: 9A – Quarterly Financial Report

FISCAL IMPACT: None

**COMMITTEE
REVIEW:**
6/04/09

STAFF CONTACT: Richard Hannasch
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June 4, 2009

TO: North County Transit District Board Members
FROM: Clerk of the Board
SUBJECT: POSTING OF BOARD AGENDA

In Compliance with the Ralph M. Brown Act, As Amended, the following information is provided.

The Agenda for this meeting of the Monitoring Committee was posted as follows:

Meeting Date and Time: June 4, 2009; 8:30 a.m.
Posted At: 810 Mission Avenue, Oceanside, CA and
311 So. Tremont, Oceanside, CA
Date & Time of Posting: May 29, 2009; 5:00 p.m.
Posted By: Clerk of the Board