

# NORTH COUNTY TRANSIT DISTRICT



## PROPERTY ACCESS REQUEST - SUBMITTAL FORM

Date  Submitted By (Name/Title)

Is there an existing agreement with NCTD associated with this request?

Yes  No

If yes, please indicate the agreement number below and include a copy with your submittal.

Agreement #

Company or Agency Name

On behalf of (if applicable)

Telephone Number  Email Address

Address

City  State  Zip Code

Project or Event Name

Address or Milepost

Nearest Cross Streets

Description of Project/Event

List all Agencies, Contractors and Subcontractors involved

Expected Start Date  Expected Completion Date

Documents included with application:

Signed and Sealed Drawings

Work Plan

Survey/Exhibit

Site Plan

Agreement

Other

Additional information may be requested upon review. Typical review period is 4-6 weeks. An agreement will be issued after NCTD has reviewed and approved the submittal, is in receipt of the required fees and receives evidence of insurance as required by NCTD.